



**International Congress of Immunology 2016
21 – 26 August 2016
Melbourne Convention and Exhibition Centre
www.ici2016.org**

POSTERAPP UPLOAD INSTRUCTIONS

The International Congress of Immunology 2016 Organising Committee thanks you for your contribution.

UPLOADING YOUR POSTERAPP

1. Click on the link <https://ici2016-c10000.eorganiser.com.au/index.php?r=site/login>
2. Enter your Email Address and Password: **submitici2016**
(Note: If you have already accessed this portal, please use your existing password instead.)

Log In

E-mail Address *

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3. Click "Submit PosterApp".

1 My Submissions

0 Action Items

My Submissions

Paper ID	Paper Type	Paper Title	Status
4795	Abstract	Patrice Test	Accepted

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4. In the drop down select your Presentation Name.

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5. After you have chosen your Presentation Name, click "Submit PosterApp".



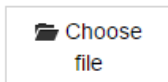
6. Click "Choose file" and upload your presentation. Once the presentation file has been uploaded, click Submit to finish.

Create PosterApp

Fields with * are required.

Abstract Title *

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Browse your computer and attach the poster file. Poster file must be a .ppt or .pptx file. Embedded audio or video is supported. Video formats: AVI, WMV, MPG, MP4. Audio formats: MOV, MP3, WMA, WAV.

Example Template(s):
[Template for ICI 2016 PosterApp_Portrait](#)

Allow delegates to download in PDF format



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PRESENTATION GUIDELINES

PosterApps must be submitted using the template available for download at www.ici2016.org/posterapp/

When creating your PosterApp, please follow these guidelines:

- All PosterApps must be submitted in either .ppt or .pptx format.
- Formats from Microsoft Office 2010 and 2013 will be supported
- You are limited to a maximum of 4 slides within your PosterApp, organised as you wish (e.g. one for Title, Introduction & Methods, two for Results and one for Summary & Acknowledgements).
- All PosterApps must be submitted using the provided template and in 16:9 portrait orientation.
- JPEG or PNG is the preferred file format for inserted images
- Submitted poster file in .ppt or .pptx format must not be larger than 250MB
- Font – Arial, Verdana, Tahoma and Times New Roman are recommended
- Font size – Any font size can be used
- Slide transitions and animation sounds are supported
- Embedded videos and sounds are supported. Please ensure the audio/video is embedded into the presentation file, as you will be unable to upload the audio/video separately. The following formats are supported
 - Video: AVI, WMV, MPG, MP4
 - Audio: MOV, MP3, WMA, WAV

PROGRAM ENQUIRIES DESK

Any questions regarding the program should be directed during the following times to the Program Enquiries Desk located on Level 1:

Monday 22 -Thursday 25 August.....0800 – 1630

Friday 26 August.....0800 – 1600

All times are subject to change

DECLARATION OF INTEREST

All financial support for the work and collaboration must be acknowledged as part of the presentation.

LANGUAGE

English only

Thank you for helping to ensure the International Congress of Immunology 2016 is a success.

For further details or assistance, please contact:

ICI 2016 Congress Managers

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